

WTF Tae Kwon Do Association of Canada
("Taekwondo Canada" or "TC")

National Membership Policy

This policy is in line with and amplifies Article 5 of Bylaw #1.

WTF Taekwondo Association of Canada "Taekwondo Canada" is the national sport federation in Canada recognized by the World Taekwondo Federation ("WTF"), Pan American Taekwondo Union (PATU), Sport Canada and Canadian Olympic Committee (COC) and is obligated to organize taekwondo in Canada in the manner it deems most appropriate. Taekwondo Canada is entitled (subject to any applicable federal and provincial legislation) to determine the conditions of membership and applicable standards of conduct to be applied within its provincial and territorial organizations. It is entitled to insist that designations and certifications, membership criteria and standards, the rights of clubs and their members and other relevant aspects of taekwondo be standardized under its rules (and those of the WTF in turn) and that members and others involved in taekwondo be treated in an equitable manner.

Purpose

- 1) To specify membership requirements and procedures;
- 2) To allow TC the means to make it possible for:
 - a) taekwondoists to make a smooth transition between clubs, developmental levels, and governing jurisdictions;
 - b) for TC to maintain participant and demographic information required by funding agencies, for the purposes of strategic planning and programming, and the promotion of the martial art and sport of taekwondo in Canada; and
 - c) for TC to develop and implement insurance plans for coverage of members and taekwondoists.
- 3) To allow TC to do the foregoing by guiding, directing and managing a national registry through a central point in order to implement Sport Canada's initiatives.

Benefits of Membership

- 4) No person may avail themselves of the benefits of membership in TC in violation of the attached Schedule.

Membership of Black Belts and Good Standing of Registration

- 5) In order for a person to maintain status as a *Registered Black Belt* in *good standing* with TC the registrant must:
 - a) maintain the status of their *Dan* or *Poom* black belt and testing in accordance with TC policies(see Martial Arts Policy for *Kukkiwon* Registration and Certification, or its successor); and
 - b) be an Advisory Member in *good standing* with TC.

Membership of Colour Belts and Maintenance of Belt Registration

- 6) If, under TC policies, the status of a person's colour belt testing must be maintained, then that person must:
 - a) ensure that the status is maintained as required; and
 - b) be an Associate Member in *good standing* with TC.

National Membership System

- 7) TC will provide an online system for annual registration membership and collection of fees with TC (the "National Membership System"). This system shall be available:
 - a) directly to members and individuals required to be Advisory and Associate member of TC; but also
 - b) to Voting Member Organizations for joint or bulk registration of the VMO's members through the National Membership System, to the extent arranged with the Registrar (CEO).
- 8) The Registrar (CEO) or delegate shall have the supervision and be accountable for the maintenance of the National Membership System.

Direct or Joint Membership Registration

- 9) A person who is required to be a member in *good standing* with TC, shall do so:
 - a) using the National Membership System for direct registration with TC as a member; or
 - b) if applicable, arising from joint or bulk registration membership with TC arranged with TC by the VMO of which the person is a member or under which the person practices taekwondo.

Annual Registration

- 10) Members are to register/re-register annually according to the application process and membership criteria approved annually by TC for each class of membership.

Personal Information, Retention, Use and Privacy

- 11) Personal information is kept by TC for the duration of a member's participation in national or provincial/territorial programs throughout each year they apply for membership. At the end of the membership season (August 31st), the data is archived and re-activated for those members who re-register pending they meet all annual membership requirements.
- 12) Personal registration information shall not be provided by TC to any third party or for any purpose unrelated to the person's membership and participation in taekwondo without the expressed written consent of the individual.

Fees

- 13) A fee for membership will be set annually by the Board of Directors and the membership cycle will run from September 1 – August 31 each year.

14) Responsibilities

- 15) The Registrar (CEO) shall:

- a) Ensure the maintenance, protection and archive of a national registration database for the purposes outlined in this policy;
- b) Determine and communicate the registration process for all classes of membership; and
- c) Develop and implement procedures, consistent with the bylaws and the policies, that address such things as membership application, acceptance, fee payment, maintenance, loss of good standing, and loss of membership.

Application Obligation and Procedure

- 16) As required by the bylaws, but for the sake of clarity and emphasis, as a policy of TC, this policy is binding on all its members and all those within its jurisdiction as national federation in Canada recognized by the World Taekwondo Federation. Voting Member Organizations shall:
 - a) comply with this policy themselves; and

- b) compel compliance with the following by their members and all Instructors, *Masters* and *Grand Masters* who are operating under their auspices, or otherwise subject to their direction, control, rules, or regulation. Notably, this includes compliance with sections 5) through 7) of this policy.

Violations of this Policy

- 17) An allegation of violation of this policy, like any other violation of policy, may be referred to Sanctions and Awards Committee for review, consideration and decision subject to any invocation by the Board of Directors of any of its authority to act.
- 18) In enforcing this policy the following section 5.01 of the bylaws shall be consulted, wherein each member of TC-

... agrees to and will abide by the following:

- a) that the *Corporation* is the World Taekwondo Federation’s sole representative to, from, for and within Canada and serves in that capacity on behalf of the *Corporation*, its members, and all other bodies in Canada that engage in the *Art and Sport of Taekwondo* within Canada or internationally;
- b) to act in a manner and to seek to ensure that the interests of the *Corporation* take precedence over personal or other competing interests of any person including any member, officers or directors of any member;
- c) that he/she/it is bound by and will enforce:
 - i) the Letters Patent, including the objects;
 - ii) the *bylaws*;
 - iii) the rule, regulations, policies and procedures of the *Corporation*; and
 - iv) any decisions under the above including sanctions and disciplinary; and
- d) to adhere to the *Terms of Membership*.

Application and Enforcement By Members

- 19) All Voting Member Organization and Associate Members that are Special Community Bodies shall abide by this policy and shall enforce this policy among its members and those over whom it has jurisdiction.

Glossary / Terminology

- 20) All terms that are defined in the Bylaws will have the same meaning here, but for the sake of ease of use, the definition may be provided herein in a simplified or contextual revised form, or the definition may be repeated here using the text of the Bylaws of the date of publication of this policy. In case of any conflict the definition in the Bylaws shall govern.

<i>Dan</i>	means the degree of black belt certified by the <i>Kukkiwon</i> for individuals greater than 16 years of age or such other age as specified by the <i>Kukkiwon</i> .
<i>good standing</i>	means, in relation to members of the <i>Corporation</i> , being in <i>good standing</i> under the terms of the bylaws, including having paid all required <i>Membership Fees</i> or <i>Fines</i> , who has not been suspended.
<i>Grand Master</i>	means a <i>Kukkiwon</i> certified 8th <i>Dan</i> or higher, who is qualified to promote colour belts and black belts in accordance to <i>Kukkiwon</i>

	regulations.
<i>Kukkiwon</i>	means the World Taekwondo Federation or a body within whose mandate is to certify black belts and issue certification documents.
<i>Master</i>	means a <i>Kukkiwon</i> certified 5th <i>Dan</i> or higher, who is qualified to promote colour belts and black belts in accordance to <i>Kukkiwon</i> regulations.
<i>Poom</i>	means the black belt certification by the <i>Kukkiwon</i> for individuals less than 16 years of age or such other age as specified by the <i>Kukkiwon</i> .
<i>Registered Black Belt</i>	means an individual who has attained at least the 1st <i>Dan</i> or <i>Poom</i> from the <i>Kukkiwon</i> and registered with the Taekwondo Canada by being in listed on Taekwondo Canada's national registry of <i>Kukkiwon</i> certified black belts.

Effective Dates and Implementation of this Policy

21) This policy shall be effective October 15th or the date that it is first posted on the TC website, whichever first occurs, but with the exception of sections 5 through 10 of this policy which shall be implemented individually, or collectively, as specified in the attached Schedule.