

MINUTES - AGM MARCH 11, 2006

Newfoundland and Labrador
"WTF" Tae Kwon Do Association Inc
3rd. Annual General Meeting.
"Minutes"

Date: March 11, 2006

Time: 9:20 AM

Location: "Sinbad's Hotel" Boardroom, Gander, NL.

Present:

- Board of Directors
 - Master Louis MacDonald, Vice President
 - Master Tony Nippard, Coaching Chair
 - Mr. Gerald Doyle, Tournament Chair
 - Mr. Sean FitzGerald, Past President
 - Ms. Madonna Warren, Secretary
 - Mr. Robert Cobb, Membership Chair

Regrets

- Ms. Wanda Stack, President
- Mr. Nathan Barrett, Treasurer

- Registered Members of NL "WTF" Tae Kwon Do Association Inc.
(Arrived via Open Invitation)

1) CALL TO ORDER

The meeting was called to order by Vice President (Chair) "Master Louis Mac Donald"

2) ROW CALL and CONFIRMATION OF VALID (VOTING) MEMBERS

A census was taken throughout the room with the following results:

16 registered members present

18 eligible votes via proxy

3) ADOPTION OF AGENDA

The Agenda was reviewed and adopted with no changes

Motioned: Master Yens Hosel, Seconded: Mr. Sean FitzGerald, Carried

4) APPOINTMENT OF RESOLUTION OFFICERS

The following member was appointed "Resolution Officer"

- Mr. Chris Butt

Motioned: Master Tony Nippard, Seconded: Mr. Neil Tucker, Carried

5) REVIEW AND ADOPTION OF MINUTES "AGM: December 11, 2004"

The Minutes of December 11, 2004 AGM were reviewed and adopted with two changes required.

1. (11) HALL OF FAME - >Add - Master Austin Boyd
2. CONSTITUTION - > (e) Remove – Jens Hosel to act as Newfoundland and Labrador Tae Kwon Do's representative with Tae Kwon Do Canada

Motioned: Master Tony Nippard, Seconded: Mr. Chris Butt, Carried

6) BUSINESS ARISING FROM MINUTES "December 11, 2004 (AGM)"

No new business arising from minutes.

7) PRESIDENTS REPORT (Ms. Wanda Stack) 8) VICE-PRESIDENTS REPORT (Master Louis Mac Donald)

The President/Vice President report was combined and presented by Master Louis Mac Donald.

Congratulations for a job well done were extended to the present "Board of Directors."

Special attention was given to the following:

Competition and Training

- The Provincial Association will work towards athlete development, referee and coaching developmental programs including Tae Kwon Do training camps and individualized training programs

Qualifiers and Provincials

- The standards have been set for hosting qualifiers and provincials and everyone must ensure fair, safe, efficient, and effective competitions for the betterment of the sport

Membership

- Club owners are advised that they must protect their members by registering them. Otherwise, if there is an accident and their member is not registered then the claims will be directed solely towards the school owner and this may include personal liability due to negligence of the owner

Financial

- Insurance is the biggest cost and the possibility of having a Canada-wide coverage co-managed by the Provincial and National Association will be explored

Athlete Participation and Development

- A "right to play" for all athletes. It is encouraged that the athletes, parents, coaches, referees, and others who have concerns to make them know to the appropriate authority. The correct path is directly to the head of schools to be further channeled to the board

Website, Constitution, and Minutes

- It is important to become transparent to the members. This is being achieved as a result of a new website where the members can avail of ongoing important information as well as the new constitution, and the posting of minutes. Congratulations to all who have helped establish a new website for the benefit of all its members

Future Prospects

- NL Winter Games – An opportunity that must be capitalized on for further development of the athletes as well as building a legacy for future generations
- Annual Awards Banquet – The Association is contemplating an Annual Awards Dinner/Banquet to coincide with the AGM. The athletes have achieved remarkable results and it is time to celebrate at a formal forum
- Crest - A sample crest for the Province has been put forth for acceptance
- Kukkiwon Black Belt Registry - All Black Belt members of the NL (WTF) Tae Kwon Do Association are encouraged to register their Black Belt Certificates with WTF Canada

Motioned: Mr. Sean FitzGerald, Seconded: Master Yens Hosel, Carried

9) SECRETARY'S REPORT (Ms. Madonna Warren)

Ms. Madonna Warren reviewed the primary role of Secretary over the past year with reference to:

- Number of Board of Director meetings from April 03/05 – February 28/06 totaled nine
- All minutes are documented and up to February 02/06 have been forwarded to website for publication
- Communication between Board, and School owners on a Provincial level as well as a National level

Madonna informs all present of her resignation as she continues her studies and extends a very warm thank you to the Board. She notes that it is quite obvious that the members of the Board are dedicated to the sport of Tae Kwon Do. Madonna also welcomes Ms. Kim Randell to the Secretary position and informs that she will assist in the transition.

10) TREASURER'S REPORT (Mr. Nathan Barrett Sr.)

A written report by Mr. Barrett highlighted various points of interest:

- For the year ended Aug. 31, 2005 there was an excess of receipts over expenses of \$5,938.04. Approximately 50% of this surplus was the result of receiving a \$3,000 operating grant from the provincial government near the end of fiscal year 2005. The Board of Directors was able to secure this funding as a result of a significant effort put forth by the President, Ms. Stack as well as other members of the Board. The remainder of the surplus can be attributed to the increased number of registered members.
- The Association has gone from an accumulated deficit of \$536 at the end of fiscal year 2004 to an accumulated surplus of \$5,402.04 at the end of fiscal year 2005. The current projection for 2006 is that the accumulated surplus will remain at \$5,402.04.
- Insurance costs are one of the major expenses for the Association, totaling \$5,454.48 in 2005 and \$4,686.25 in 2006. Note the insurance company required payment in full for the renewal of its policy in February/2005. Therefore the insurance costs for 2005 include \$1,116.68 for the September/2004 to December/2004 monthly payments on the February/2004 policy and \$4,337.80 for the 2005 policies.
- In 2005, \$1,000 was spent on the development of the Association's web site and \$1,000 has been budgeted for continuing improvements and ongoing maintenance in 2006.

Mr. Robert Cobb on behalf of Mr. Nathan Barrett concluded that in the previous year there were no extra funds available for the purchase of crests to its members but was happy to point out that funds seem to be available to support the Provincial Crest.

Motioned: Master Yens Hosel, Seconded: Ms. Kim Randell, Carried

11) TOURNAMENT DIRECTOR/REFEREE REPORT (Mr. Gerald Doyle)

A new tournament schedule is to take effect in 2007.

The schedule is as follows:

- One West Coast Qualifier which will include Grand Falls-Windsor to Port aux Basques and Labrador
- One East Coast Qualifier which will include areas East of Grand Falls-Windsor
- The Provincials will rotate between East and West with 2006 Provincials on the East Coast
- The Qualifiers and Provincials will be held in the spring of each year instead of the fall, taking into consideration the dates for the Nationals.

Note: For review of the complete report, please refer to the Tournament Committee section on the website.

Mr. Doyle notes an important issue with the Referee report is to have the development of a referee registry in the province. Availing of the referees in the province will assist in providing higher standards in judging and optimistically enable shorter tournament times.

Motioned: Mr. Sean FitzGerald, Seconded: Mr. Gary Kendall, Carried

12) COACHING DIRECTOR (Master Tony Nippard)

Master Tony Nippard informs the attendees of the "Nationals" results: 9 Medals in the Juniors that were held July 2-3, 2005 in Edmonton, AB:

- 3 Gold
- 2 Silver
- 4 Bronze

The date for the upcoming Junior Nationals is June 2-4, 2006 in Saskatoon, SK

The date for the upcoming Senior Nationals is May 19-21, 2006 in Halifax, NS

The NL TKD Association is part of the Coaching Conference with Sport NL May 12-14

The NL TKD had two Tae Kwon Do Students receive the Premiers Athlete Award

- Deborah Doyle and Alex FitzGerald

There were also two Tae Kwon Do athletes recognized in the top 10 Athlete's in NL by Sport NL

- Deborah Doyle and Nathan Barrett

Motioned: Mr. Gerald Doyle, Seconded: Ms. Lisa Collett, Carried

14) MEMBERSHIP (Mr. Robert Cobb)

Mr. Robert Cobb reviewed the status of the Membership and noted some interesting facts:

- August 5th, 2005 – 476 Registered Members. Of the 476, there are 269 not re-registered from the previous year
- March 1st, 2006 - 475 Registered Members. This includes 207 New White Belts and 268 Re-registered
- In consideration of the totals above, registered members to date should equal 744.

(475 + 269 = 744)

Black Belt Registry:

- August 5th, 2005: 70 Registered Black Belts
- March 1st, 2006: 65 Registered Black Belts. Of the 65, 20 did not provide the Date they were certified and out of the 20, eight did not provide the Kukkiwon number. All applications carried the Head Instructor signature

Application Forms:

- As of November (2004) there have been three revisions of the Student Application Form; notes that school owners are still sending in the 2004 Applications Forms
- The three revisions are;
 - The original
 - "Date Certified" and "Kukkiwon Number" required
 - Members medical to be followed by a PAR-Q Form if member has a medical condition
- (3rd) Revision will be sent to All Instructors this week and Sept 2006. Old Versions will no longer be accepted due to Insurance reasons
- Instructors should emphasize to students that "Insurance" is available for Members. At very least, have a clause on their School Application Form stating that Student was made aware of "Insurance" availability.

Motioned: Ms. Kim Randell, Seconded: Mr. Anthony Byrne, Carried

CONSTITUTION

Discussion on proposed amendment on current constitution:

1) Section 10. Election of Officers: Propose section 10.4 to be amended to read:

The President shall hold that position for a period of one 2-year term only, following which the Vice President shall automatically be acclaimed to the position of President.

If the Vice President declines the position of President, he/she must advise the Board of Directors in writing no less than forty-five (45) days prior to the AGM. The Board of Directors will then notify the membership of the Vice President's decision and then call for nominations for President to be voted upon at the next AGM. In this situation, the President may not be eligible for re-election, and shall hold the position of Past President.

2) Proposed Section 17: National Competition Eligibility

Any member of the Newfoundland and Labrador WTF Tae Kwon Do Association wishing to attend WTF Canada sanctioned tournaments as a member of the Provincial Team, junior or senior, may do so with the recommendation of his/her head instructor. This is providing the athlete is a member of the Association in good standing, meets all Association rules and regulations, and (if applicable) whose Kukkiwon certificate is registered with WTF Canada. The Association President or assigned delegate must accept and endorse the athlete's application in a prompt and timely manner.

Concurrent to the above, and as per WTF Canada guidelines, each athlete has the right to an individual coach. Each individual coach must be a member of the NL WTF TKD Association in good standing, Kukkiwon certified, registered with WTF Canada as well as meeting any other WTF Canada criteria. The President or assigned delegate will endorse all appropriate registration forms in a prompt and timely manner. It is highly recommended that ALL coaches provide a Criminal Record Check. (As per WTF Canada National Coaches requirement).

3) Section 10. Election of Officers: Propose that section 10.7 be amended to read:

All nominees for the BOD must be nominated and seconded by members of the Association who are in good standing, and accompanied supporting signatures of five members in good standing.

4. a) Section 9. Executive Committee: Propose to add the following text as the first sentence of section 9.3:

The "Executive" or "President" will not have the right to make unilateral decisions (as they pertain to affairs of the Association) without the Board's consideration and approval

4. b) Section 8. Duties and Responsibilities of the Directors: Propose to amend the final sentence of Section 8.4 to read:

"In order to facilitate the orderly, timely and accurate preparation of the financial records and reports of the Association, The person seeking the position of Treasurer at an AGM or special meeting must be a qualified and experienced accountant who would hold one of the following professional accounting designations; Chartered Accountant; Certified Managerial Accountant or Certified General Accountant. If no one holding these designations comes forward, the Board will accept someone who has extensive accounting/financial management experience

Motioned: Master Jens Hosel, Seconded: Mr. Christopher Butt, Carried

Location and date of next Annual General Meeting:

- Location at Mount Peyton, Grand Falls and date to be second weekend in March 2007.

Mr. Chris Butt announced acceptance of new seats until the next AGM

- Master Yens Hosel – Referee Chair
- Ms. Kim Randell – Secretary

Final address by Vice President, (Master Louis Mac Donald)

"The NL (WTF) Tae Kwon Do Association Inc. will continue to work on behalf

of the members of this Association and only with a combined effort be able to continue to promote the Sport of Tae Kwon Do in the Province as well as promote the tenets of the Tae Kwon Do Family”

Meeting adjourned: 11:25 AM

Motioned: Mr. Chris Butt, Seconded: Master Tony Nippard, Carried